



Employee: \_\_\_\_\_ Pay Period: \_\_\_\_\_ to \_\_\_\_\_

Date	Day	Start	End	Lunch	Location	Work Performed	Total Hours
	Monday						
	Tuesday						
	Wednesday						
	Thursday						
	Friday						
	Saturday						
	Sunday						
	Total						
Date	Day	Start	End	Lunch	Location	Work Performed	Total Hours
	Monday						
	Tuesday						
	Wednesday						
	Thursday						
	Friday						
	Saturday						
	Sunday						
	Total						

Employee Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_